

August 28, 2023

To,
The Secretary,
Metropolitan Stock Exchange of India Limited
Vibgyor Towers, 4th floor, Plot No C 62, G - Block,
Opp. Trident Hotel, Bandra Kurla Complex, Bandra (E),
Mumbai – 400 098
Symbol: SOPHIA

**Subject: Notice of 39th Annual General Meeting with Annual Report for FY 2022-23,
Book Closure and e-voting information**

Dear Sir/ Ma'am,

Pursuant to the provisions of Regulation 30, 34, 42 and other applicable regulations of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations"), we wish to inform the following:

1. The 39th Annual General Meeting ('AGM') of the Sophia Exports Limited is scheduled to be held on **Saturday on 23rd day of September, 2023** at 10.30 A.M (IST) at 81, Functional Industrial Estate, Patparganj, Delhi - 110092.
2. A copy of Annual Report for the Financial Year 2022-23 containing, inter alia, the Notice of 39th AGM including e-voting instructions, the Audited Financial Statements for the financial year ended March 31, 2023 and the Reports of Auditors and Directors thereon is enclosed, which are being sent to the shareholders of the Company through permitted mode and are also available on the Company's website: www.sophiaexport.com and National Securities Depository Limited ("NSDL") website: www.evoting.nsdl.com.
3. The Company is providing facility of remote e-voting to its members in respect of the all businesses to be transacted at the 39th AGM and facility of voting through ballot paper at the venue during the 39th AGM for those Members participating and attending in the meeting physically and NSDL will be providing the facility of remote e-voting. The procedure for remote e-voting and participating & attending meeting physically, is mentioned in notes of the Notice of 39th AGM.

SOPHIA EXPORTS LIMITED

(CIN No :L52110DL1985PLC020059)

Regd. Off. : 4973/202, Phatak Badel Bage, Hauz Qazi, Delhi-110 006, Phone : 011-23211905, 43041400

E-mail : info@sophiaexport.com Website : www.sophiaexport.com

4. Voting rights (for voting through remote e-voting as well as Polling Paper at AGM) shall be reckoned on the paid-up value of the shares registered in the name of the members of the Company as on **Cut-off date i.e., Saturday, September 16, 2023.**
5. Remote e-Voting shall commence at **9:00 a.m. (IST) on Wednesday, September 20, 2023** and ends at **5:00 p.m. (IST) on Friday, September 22, 2023.** Remote e-Voting module shall be disabled by NSDL, beyond the aforesaid date and time.
6. In terms of Regulation 42 of the Listing Regulations read with Section 91 of the Companies Act, 2013 including rules made thereunder, the Register of Members and Share Transfer Books of the Company shall remain closed from **Sunday, September 17, 2023** to **Saturday, September 23, 2023** (both days inclusive) for the purpose of the AGM.

This will also be hosted on Company's website at www.sophiaexport.com.

This is for your information and record.

Thanking you,
Yours Faithfully

For Sophia Exports Limited

(Lalit Agarwal)
Director
DIN: 00109920

cc:

National Securities Depository Limited

Trade World, 'A' Wing, 4th Floor, Kamla Mills Compound, Senapati Bapat Marg, Lower Parel (West), Mumbai – 400013

Central Depository Services (India) Limited

'A' Wing, 25th Floor, Marathon Futurex, Mafatlal Mill Compounds, N M Joshi Marg, Lower Parel (East), Mumbai – 400013

ABS Consultant Pvt. Ltd.

Stephen House, Room No. 99, 6th Floor, 4, B.B.D. Bag (East), Kolkata-700001